

ANGELA SMALLWOOD

MANAGEMENT SPECIALIST

☎ (678)654-1939

✉ aksmallwood@msi-aqr.com

🌐 www.msi-aqr.com/meettheteam

EDUCATION

Young Harris College, *Young Harris, GA*

Bachelor of Fine Arts

Phi Delta Sorority President

WORK EXPERIENCE

Management Specialist

Management Systems Improvement, LLC / 2023 - Present

- Perform internal audits by ISO 9001, ISO 14001, ISO 27001, and AS9100 standard requirements.
- Develop internal audit methodologies and tools.
- Quality system creation, implementation, maintenance, and management.
- Assistance in adhering to government regulations such as ITAR, CMMC, etc.

Beverage Manager

Hamp & Harry's / 2021-2022

- General maintenance/upkeep on the bar
- Overseeing employees and activities
- Planning events and garnering business

Grape Harvester

Hector Wine Company / 2021-2022

- Learning local harvests and craft specialties
- Working with a large team for long hours
- Develop customer-specific service experiences

Server

Sonny's BBQ / 2016-2017

Cashier

Pita / 2015-2016

Hostess

Baby Jane's Buffet / 2015

Sales Associate

Vector Marketing / 2015

Sales Associate

Drivers Supply / 2012-2013

QUALIFICATIONS

- ISO 9001:2015
- AS9100
- PRI NADCAP
- PMI Member
- CISA Member
- ISC2 Member
- ServiceNow

COURSES

- | | |
|------|--|
| 2025 | CISA - Certificate of Attendance
Instrumenting the Environment to Detect
Suspicious and Malicious Activity (IR114) |
| 2024 | PRI Training
NADCAP Audit Preparation |
| 2024 | CISA - Certificate of Attendance
Initial Triage and Data Collection (IR215) |
| 2024 | CISA - Certificate of Attendance
Defend Against Ransomware Attacks |
| 2024 | ISC2 Certified in Cybersecurity
International Information System Security
Certification Consortium |
| 2023 | MSI, LLC AS9100D Training
Overview for Internal Auditing to AS9100D |
| 2023 | Moore Solutions, Inc.
Project Management Ready |
| 2023 | Project Management Institute
Project Management Ready, Certified
Member |
| 2023 | SAE ISO 9001:2015 Overview
An online course focusing on the
requirements of ISO 9001:2015. |
| 2023 | ServiceNow Fundamentals
Certified System Admin |

